



Serial No.

APPLICATION FORM FOR HOSTEL

Instructions for filling up the Form:

- 1. Fill in the blanks with BLACK ink.
- 2. The Application Form should be completed in all respects and filled in the Applicant's own handwriting.
- 3. Fill in the Application Form in BLOCK LETTERS only.

AFFIX YOUR
RECENT
PASSPORT SIZE
COLOUR
PHOTOGRAPH

1. Academic Session :

Course :

PERSONAL DATA

(IN BLOCK LETTERS, LEAVE SPACE AFTER EACH WORD)

2. Applicant's Name (in full) : Mr./Mrs./Ms.

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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3. Father's Name : Mr.

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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4. Father's Occupation :

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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5. Mother's Name : Mrs.

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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6. Nationality :

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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7. Sex : (M/F)

8. Date of Birth :
(DD,MM,YYYY)

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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9. Blood Group :

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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10. Permanent Address

(Address for Correspondence)

City :	<input type="text"/>	State :	<input type="text"/>	Pin :	<input type="text"/>
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Phone with STD Code :	<input type="text"/>	Mobile :	<input type="text"/>
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E-Mail :	<input type="text"/>
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DECLARATION

I have read understood & hereby agree to follow all the rules & regulations of the hostel. If there is any misconduct or non compliance of the hostel rules then the college authorities are liable to take strict action against me for the inconvenience caused.

Date

Place

SIGNATURE OF PARENT/GUARDIAN

APPLICANT'S SIGNATURE

For Office Use Only

Verified that Mr./Ms./Mrs.S/D/o.
 has admitted in hostel in
 Room No. for academic session 2016-2017.

Date

Account Officer Sign & Seal

HOSTEL RULES

1. All authorities of hostel management lie with the Wardens & Principal. Principal is the custodian of all the hostels.
2. The accommodation shall be provided for a complete course duration, which can be further withdrawn considering student's conduct in the hostel. There will be no relaxation in the annual hostel fee if a student leaves it in between the session due to failure in academics.
3. Only pure vegetarian food will be served in the mess.
4. All medical aids shall be made available by the hostel management; however, charges for which shall be borne by the students.
5. No student shall enter the mess kitchen or instruct the kitchen staff or take away any crockery/cutlery from the mess.
6. No student shall wash their clothes in hostel premises (except undergarments).
7. The students can go outside the hostel only on Sunday & during occasion/festival with permission. Only the warden has authority to permit off-campus visits, if necessary. The students shall always enter their time out /time-in and the purpose of going-out in the hostel logbook. The students shall ensure their return back to the hostel latest by 08.00 p.m.
8. Disciplinary action will be taken against an inmate student who fails to attend the college without proper reasons and its information to the warden.
9. Extra tuitions and coaching classes are strictly prohibited. Alternative helps in this regard will be considered by Grievance Redressal Cell.
10. The students shall use their own lock & key for their rooms and belongings.
11. Ragging or any disturbance to other students by speaking loudly or playing music/TV is not allowed.
12. Chewing of Pan/Tobacco/ Pan Masala, or smoking or consumption of liquor and use of mobile phone is strictly prohibited.
13. No cooking is allowed in the living rooms.
14. No student shall visit other's room after 11.00 p.m. a penalty of Rs. 200/- will be imposed on inmate found guilty of doing so.
15. If conduct of a student is not found satisfactory, the college management reserves all rights to get the accommodation vacated any time and the deposited fee for the current year will be lapsed.
16. No student shall interchange the allotted room/furniture / fixture etc. No additional electrical fitting or usage of other electrical/electronic appliances/cooking is not allowed in the hostel.
17. Self-housekeeping is done by the students to maintain their rooms neat and clean.
18. Parents/guardians/day scholars are required to take warden's permission to see their ward/ classmate. They will meet in the common room only. No entry of outsiders shall be allowed in the hostel rooms. No visit of outsiders shall be allowed after 08.00 pm.
19. Any loss or damage of the hostel property shall be recovered from the student, individually or collectively.
20. The hostlers are allowed to go to their home place/out of station only twice in one academic year. Students are supposed to fill up the hostel leave form properly which is to be duly signed and approved by the college authorities and the intimation report is to be submitted to the warden. If they go without submitting hostel leave form then a penalty of Rs. 2000/- will be imposed on the candidate or if they do not return on the mentioned date then a penalty of Rs. 500/ per day will be imposed. More than two times leave can be considered only in critical conditions.
21. All inmates are required to follow daily standard schedule that comprises morning breakfast and tea 8.30 to 9.30 am, attending college between 9.45 am to 4.00 pm, lunch from 12.30 to 01.30 pm, evening tea from 05.00 to 05.05 pm, dinner 7.00 to 8.00 pm and going to bed by 11.00 pm .
22. Non-compliance to any of the hostel rules and regulations shall be treated as misconduct and appropriate action shall be taken against the student.
